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A Government of Manipur Undertaking

# Manipur State Film Development Society

Regd. No. 680/M/SR/2015

Palace Gate, Imphal East, Manipur, Pin code : 795001

Website: [www.msfd.org](http://www.msfd.org), E-mail: [secretary@msfd.org](mailto:secretary@msfd.org), [manipur.msfd@gmail.com](mailto:manipur.msfd@gmail.com)

Contact No. +91 0385 2451861

No. MSFDS/32-EST/15(Pt.)

Imphal, the 21<sup>st</sup> July, 2023

PROPOSED RECRUITMENT RULES FOR THE APPOINTMENT OF THE SECRETARY OF MSFDS AS APPROVED BY THE EXECUTIVE BOARD OF MSFDS IS UPOADED, INVITING CLAIMS/OBJECTIVES FROM THE PUBLIC. VIEWS AND COMMENTS ARE TO BE SUBMITTED/ADDRESSED TO THE SECRETARY, MANIPUR STATE FILM DEVELOPMENT SOCIETY, PALACE GATE, IMPHAL EAST, MANIPUR-795001 OR ON [secretary.msfd@gmail.com](mailto:secretary.msfd@gmail.com) WITHIN 30 DAYS OF THIS NOTIFICATION.

	DESIGNATION OF POST	SECRETARY
1	No. of Post	1 (one)
2	Classification	Group 'A'
3	Scale of pay	Rs. 15600-39100+GP Rs 6600
4	Whether Selection post or non-selection post	N.A.
5	Age limit for Direct recruits	Minimum of 50 (fifty) years and not exceeding 63 (sixty-three) years.
6	Education and other qualifications required for direct recruits	<b>Essential:</b> <ol style="list-style-type: none"><li>1. Post-Graduate from a recognized University or its equivalent.</li><li>2. Postgraduate Degree/Diploma from a recognized university/institution in cinema or filmmaking/ visual communications/mass communication &amp; journalism.</li><li>3. Person of outstanding merit with considerable body of work in filmmaking.</li></ol> <b>Desirable:</b> <ol style="list-style-type: none"><li>1. The applicant should possess sound knowledge of all aspects of filmmaking, including professional incubation/training methodology /promotion, community building, industry-networking and multi-platform marketing.</li><li>2. He/she should also have administrative experience at a senior level of an organization of repute. Minimum 3-years of administrative /creative management in media institutions /organization.</li><li>3. Knowledge of English, Hindi and Manipuri.</li></ol>
7	Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotes.	N.A.
8	Period of Probation, if any.	1 (one) year.
9	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment for a period of 3 (three) years or up to the age of 65 years, whichever is earlier. The tenure shall be extendable for another 3 (three) years or up to the age of 65 years, whichever is earlier, depending upon the performance of the incumbent which is to be decided by the executive board.

Sincerely,

(Sunzu Bachaspatimayum)

Secretary | MSFDS