

MANIPUR STATE FILM DEVELOPMENT SOCIETY
Konung Mamang, Imphal east

NOTIFICATION
20th of February, 2024

No. MSFDS/148-APPT/2019(Pt): Manipur State Film Development Society (MSFDS), hereby invites applications in the prescribed format from willing and eligible candidates for recruitment of the following category of posts in the Manipur State Film Development Society, Government of Manipur on Contractual Basis for a period of one year.

2. **Number of posts:** (The number of the posts may increase or decrease according to the vacant posts available in the Society).

Sl.	Name of Post	Consolidated Remuneration	No. of Posts	UR	ST	SC	OBC
A	P.A. to Secretary	Rs. 7,600/- p.m. (Rs. 5,200/- + GP: Rs. 2,400/-)	1	1	-	-	-
B	LDC	Rs. 7,200/- p.m. (Rs. 5,200/- + GP: Rs. 2,000/-)	2	2	-	-	-
C	Grade IV (Multitasking Staff)	Rs. 6,090/- p.m. (Rs. 4,440/- + GP: Rs. 1,650/-)	2	2	-	-	-

3. **Age:** The candidate shall be not less than 18 years and not more than 38 years as on 1st of February, 2024, relaxable up to 3 years for OBC category and 5 years for SC/ST category for all posts and 10 years for PwBD candidates in each category.

4. **Reservation:** Reservations will be provided as per the existing Reservation Policy of the Government at the time of issuance of this notification.

5. **Eligibility conditions:**

- I. The candidate shall be a citizen of India.
II. The candidate shall be able to speak Manipuri or any of the notified Schedule Tribe dialects of Manipur.
III. The candidate shall be a permanent resident of Manipur.

A	P.A. to Secretary	Essential Qualification: Graduate of a recognized University/Institute with a certificate of Shorthand (80 words per minute) and typing of 30 words per minute. Should have completed a diploma course in Computer Applications from a recognized central/State Institute. Knowledge of Manipuri, Hindi and English.
B	LDC	Essential Qualification: Graduate of a recognized University/Institute. Should have completed a diploma course in Computer Applications from a recognized central / State Institute. Knowledge of Manipuri, Hindi and English.
C	Grade IV (Multitasking Staff)	Essential Qualification: Class VIII Passed from a recognized Institute, preferably Matriculate/HSLC or its equivalent from a recognized Board

6. The willing and eligible candidates for the posts of P.A. to Secretary, LDC, and Grade IV/Multitasking Staff shall get their names sponsored by the concerned Employment Exchange office. Thereafter, the intending and eligible candidate shall fill up the prescribed application form to be made available online from 1st March 2024 at <http://msfds.org>

7. **Fee:** Payment of the application fee shall be made via demand draft in favour of Manipur State Film Development Society (payable at Imphal) as below:

- 7.1 For the post of P.A. to Secretary and LDC - Rs. 500/-
7.2 For the post of Grade IV/Multitasking Staff - Rs. 300/-
7.3 Fees will be exempted for PwD candidates.

8. **Schedule:**

Date of Issue of Form Online	1 st March 2024
Last date for submission form at MSFDS	7 th March 2024

9. Mode of Selection, Date of Issue of Admit Card, Scheme and Schedule of Examination, Centre, Requisite Documents, etc. will be notified later at <http://msfds.org>

10. MSFD reserves the right to decide the number of intakes regardless of the number of posts notified for recruitment as well as reschedule the dates of issue and submission of forms if necessary.

11. This is issued with DP vide U.O. No. 228/2023-2024/DP dated 24.01.2024 and FD(PIC) U.O. No. 213/2023-2024/FD(PIC) dated 01.02.2024.

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(Sunzu Bachaspatimayum)
Secretary | MSFDS